



THE MALAYSIAN INSTITUTE OF ARBITRATORS

Room 11 Level 2, Bangunan Sulaiman, Jalan Sultan Hishamuddin, 50000 Kuala Lumpur
Tel: (603) 2271 1063 Fax: (603) 2271 1064 Email: info@miarb.com / miarb.secretariat@gmail.com

Our Ref: MIArb/AGM/2017-2018

8 June 2018

TO: ALL Members,

- 1) Annual General Meeting 2017/2018 ("AGM")
- 2) Election of Council

We enclose herewith:-

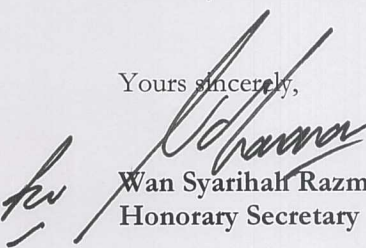
- 1) Notice of the 26th Annual General Meeting 2017/2018; and
- 2) Nomination papers for election of 6 ordinary Council members for 2018/2020 pursuant to Clauses 15.5 to 15.7 of the Rules of the Institute.

Please note that the completed **Nomination Form(s)** must be received by the Secretariat **by 6.00 pm on 19 June 2018 (Tuesday)**. Members are reminded that they have to settle their 2018 subscription to be eligible to vote or stand as a candidate in the election, or as a Proposer or Seconder for any candidate in the election.

Members are encouraged to stand for office to enable the Institute to operate effectively as the effectiveness and standing of the Institute will depend on the active support of the general membership. Members should make every effort to be present to ensure quorum for the Annual General Meeting can be met.

In conjunction with the AGM, we would like to invite all our members to MIArb's inaugural Hari Raya Celebration after the conclusion of the AGM. In order to facilitate the catering of refreshments, we would appreciate if you could confirm your attendance by returning the Reply slip via **EMAIL/FAX** by **19 June 2018**. We look forward to your attendance and support at the Annual General Meeting and the Hari Raya Celebration on 26 June 2018.

Yours sincerely,


Wan Syarihah Razman
Honorary Secretary

REPLY SLIP

To: The Honorary Secretary, MIArb

Fax: 603-2271 1064

Email: info@miarb.com /
miarb.secretariat@gmail.com

I, _____ M/ship No. _____
confirm that I will be attending the **Annual General Meeting on 26 June 2018 (Tuesday) at 6.00 p.m. at AIAC Hearing Room 1, Ground Floor, Bangunan Sulaiman, Jalan Sultan Hishamuddin, 50000 Kuala Lumpur.**

Signature :

Date:



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NOTICE OF 26TH ANNUAL GENERAL MEETING 2018

Our Ref: MIArb/AGM/2017-2018

8 June 2018

TO: ALL Members,

NOTICE IS HEREBY GIVEN THAT THE 26TH ANNUAL GENERAL MEETING of the Institute will be held as follows:

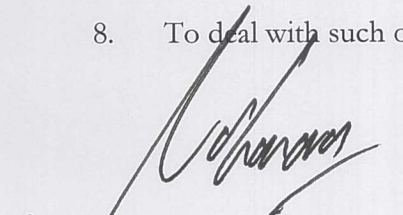
Date : 26 June 2018 (Tuesday)

Time : 6.00 p.m.

Venue : AIAC Hearing Room 1, Bangunan Sulaiman, Jalan Sultan Hishamuddin, 50000 Kuala Lumpur

AGENDA

1. President's Message.
2. To confirm Minutes of the 25th Annual General Meeting for the year 2017/2018.
3. To receive the Council's report on the working of the Institute during the year 2017/2018.
4. To receive the Treasurer's report and the Audited Accounts of the Institute for Financial Year Ended 31st December 2017.
5. To elect six (6) Ordinary Council Members for the year 2018/2020 pursuant to Clauses 15.5 to 15.7 of the Rules of the Institute.
6. To appoint two (2) Honorary Auditors for the year 2018/2019.
7. To re-appoint the External Auditors, M/s Wong Weng Foo & Co.
8. To deal with such other matters as may be presented.


Wan Syarihah Razman
Honorary Secretary